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1. Assistance for Children with Severe Disabilities (ACSD)

Program: ACSD provides a monthly financial benefit to the families of children with disabilities to help meet the ongoing extra cost arising from the disability. ACSD can also provide a drug card, dental card, eyeglasses and/or hearing aids (up to $430/month). The money you get will depend on your income (means tested). There is the possibility for this funding to be used for parent relief or an in home support worker in some circumstances.

Contact:
- Call for application forms Ministry of Child and Youth Services. (Intake Worker) 1-800-419-4919
- Are you already in receipt of the ACSD benefit? Call and ask to speak with the Special Agreements Officer, (SAO)
- Locally, for any further information regarding ACSD, you can also discuss the matter with a Pathways Social Worker
  Contact reception at (519) 542-3471 and ask to speak with an available social worker.

2. Special Services At Home (SSAH)

Program: SSAH is a Ministry of Children and Youth Services program that provides funding for in-home support that is not otherwise available in the community. Families can use the funding:
- To hire a 1 to 1 support worker to work on specific therapeutic goals with their child
- To provide respite for the family.
- To hire housekeeping services while the parents spend time with their child.
- To provide a support worker for the child to attend summer programs.
- Children who have a developmental and/or physical disability, and adults who have a developmental disability may be eligible for SSAH funding. The funding can be administered by a local agency, such as Pathways, or the parent can administer it directly.

Contact:
Call to apply:
- Family Counselling Centre
  Jane Racher  519-336-0120  ext. 262
  Leah Proctor  519-336-0120  ext. 243
- Pathways
  Penny Gordon  519-542-3471  ext. 255
3. Ontario Disability Support Program (ODSP)

Program: On their 18th birthday, a person who receives Assistance for Children with Severe Disabilities (ACSD) may apply for ODSP. It is not necessary to have received ACSD funding in the past to apply for ODSP. ODSP provides income and some medical benefits for persons who are not able to work due to disability. ODSP can also cover out of the ordinary expenses for homeowners on ODSP. It can be used to top up Assistive Devices Program support for equipment.

Contact:
- The Ministry of Community and Social Services and the Ministry of Children and Youth Services, Sarnia. Speak to a Client Services Representative for an application or more information.
  ODSP Office 519-337-3735 ext. 3
  Toll Free 1-800-663-7633
  TTY 519-337-4804

4. Easter Seals Incontinence Supplies Grant Program

Program: This program provides:
- $400/year for diapers (age 3 to 5 years), intermittent catheters (3 to 18 years), reusable garments (3 to 18 years)
- $900/year for diapers (6 to 18 years), male external catheters
- $200/year is available for enema supplies (3 to 18 years)

Incontinence supplies include diapers, undergarments, catheters, drainage bags and accessories, enema kits and other related supplies.

Contact:
- For application forms contact:
  Incontinence Program of the Easter Seal Society
  London 1-800-668-6252 ext.314
- Pathways Social Workers
  Reception 519-542-3471
  Request to speak with an available social worker.

http://www.easterseals.org/services/default.asp?load=incontinence
5.1 Disability Tax Credit

Program: If you have a dependent under the age of 18 who has a severe and prolonged (12 months) physical or mental impairment, as defined in the Disability Tax Credit Certificate (Form T2201), you may be able to claim for the Disability Tax Credit on your annual income tax return. This is a non-refundable tax credit used to lower income tax payable on your return.

Contact:
For more information:
- Pathways Health Centre for Children. Ask to speak with an available social worker. Reception 519-542-3471

5.2 Disability Tax Benefit

Program: The Child Disability Benefit (CDB) is a tax-free benefit that is based on annual household income to determine monthly payments. It is for low- and modest-income families, who care for a child under 18 with a severe and prolonged mental or physical impairment.

Contact:
For information:
- Web site at [www.ccra.gc.ca/benefits](http://www.ccra.gc.ca/benefits)
- Pathways Health Centre for Children. Ask to speak with an available social worker. Reception 519-542-3471

5.3 Caregiver Credit

Program: Tax filers who reside with an infirm dependent adult relative or an elderly parent/grandparent (including in-laws) may claim a credit equal to 6.05 per cent of $4,092 less the amount by which the dependant’s net income for the year exceeds $13,999.

Contact: For further information ask your tax preparation specialist.
- Web site at [www.ccra.gc.ca/benefits](http://www.ccra.gc.ca/benefits)

6. Funding for Respite

A. Program: Community Living provides:
- Out-of-home respite once per month (weekend relief and apartment program). There is a fee for service for the out-of-home respite program. It can be paid with Special Services At Home (SSAH) dollars.
- In-home respite (funded by ACSD program) for children and adults with developmental delays

Contact:
Call to apply:
- Community Living Sarnia-Lambton 519-332-0560
B. **Program: Special Services at Home (SSAH):** SSAH funding can be used to hire an in-home parent-relief worker.

**Contact:** Call to apply:
- Family Counselling Centre
  - Jane Racher  519-336-0120  ext. 262
- Pathways
  - Penny Gordon  519-542-3471  ext. 255

C. **Program: Pathways:** can offer a family in crisis a respite worker for a maximum of 4 hours a week. This respite service is time limited and has very little funding.

**Contact:**
- Pathways
  - Penny Gordon  519-542-3471  ext. 255

D. **Program: Enhanced Respite:** The Ministry of Community and Social Services provides extra funding to families of medically fragile and technologically dependant children. This is to cover the very high cost of the child’s care. Maximum funding for one year is $3,500.

**Contact:**
- The Community Care Access Centre to see if you are eligible for this program.
  - School Health  519-337-1000  ext. 6246

E. **Program: Autism Spectrum Disorder Respite Funding:** Respite provides an occasional break for the parent or caregiver. The Ministry of Child and Youth Services has allocated funding to provide additional respite supports for children with Autism Spectrum Disorder. The purpose of the funding is to provide temporary relief from the physical and emotional demands involved in caring for children with autism and/or to enhance the respite services that families may already receive.

**Contact:**
- The Family Counselling Centre  (519) 336-0120

7.1 **Funding for Equipment**

**Important:** Do not buy anything until you have written permission to do so or you may not be able to claim for the bill.

This is a list of funding sources for specialized equipment. Please contact them in the order given.

A. **Program: The Assistive Devices Program (ADP)** from the Ministry of Health (800-268-6021) helps people who have long-term physical disabilities, to get needed equipment and supplies. The average funding covers 75% of the equipment cost (up to a maximum
that the program specifies). If you are in receipt of ACSD or ODSP, then you may be eligible for increased funding from ADP.

- **ADP Funding for Communication Devices**: help to purchase communication devices for face-to-face or written communication at home. Some complex devices may be leased from the Centralized Equipment Pool (CEP) at a cost. The cost is covered 100% if you receive ACSD or ODSP. Maximum Lease fees for non ACSD/ODSP clients is $800.00 annually.

- **ADP Funding for Mobility Aid**: If a child needs a wheelchair, walker and/or stander for primary mobility, funding may be given on a grant system.

- **ADP Funding for Seating**: this may include a back support, headrests, straps, cushion or tray.

- **ADP Funding for Hearing Aid and FM Systems**: will cover 75% of the cost, up to $500.00 per hearing aid every 3 years, and 75% of the cost of an FM system for home use.

- **ADP Funding for Prostheses and Orthotics**: covers 75% of the cost of various custom-made splints and braces.

**Contact:**
- Speak with your Pathways Occupational Therapist, Physiotherapist, Speech Language Pathologist or Audiologist for more information about specific criteria and application for A.D.P. funding.

**B. Program: Assistance for Children with Severe Disabilities (ACSD)** provides money once a month for families of children with disabilities. This money helps meet the ongoing extra costs arising from the disability. The money you get will depend on your income (means tested). If you are getting less than the maximum ACSD and need to buy major equipment, contact your Special Agreements Officer (SAO) to ask if they can help.

**Contact:**
- Call for application forms Ministry of Child and Youth Services. Intake Worker 1-800-419-4919
- If you are already in receipt of the ACSD benefit, contact your Special Agreements Officer, (SAO) 1-800-419-4919
- In Lambton County, discuss the issue with an available social worker. Pathways Health Centre for Children Reception 519-542-3471

**C. Program: Your personal insurance company**, may pay for the extra cost that A.D.P. will not fund. Most other funding sources will request that you do this first.

**D. Program: The Easter Seal Society** serves the families of children, up to the age of 19, with a physical disability. The Easter Seal Society may assist with funding for mobility aids, orthotics, accessibility aids, bathing and toilet aids, camp, communication and writing aids up to $3000/year.

**Contact:**
- Register with the Easter Seal Society by giving them a call and having a telephone interview. 1-800-668-6252
- For application of financial assistance to cover the cost of equipment, contact
1-866-630-3336.

- If approved for equipment, the family will be required to pay the first $50.00 and then 10% of the remaining cost.

E. Program: ODSP or Ontario Works: If you are already in receipt of income support from the Ministry of Community and Social Services (ODSP & Ontario Works), ask your social service worker about funding for equipment or necessary medical supplies under the Mandatory Necessities or Supplementary Aid. This assistance is available to families on Income Support. Families with a very low income who are not receiving any kind of income support may also apply. The money you get will depend on your income (means tested). A letter of support from an informed agency can be very helpful. The application can sometimes be a long process.

Contact:
- Ontario Works caseworker 344-2057 extension 2100
- O.D.S.P. worker 344-2057 extension 2999
- If you wish to apply for Ontario Works call an intake worker 1-866-879-6750 or 332-4986.

F. Diagnosis Specific Groups

- Program: Muscular Dystrophy Association can provide money for mobility aids and other equipment. These funds are only available to persons with muscular dystrophy.
  Contact:
  - Muscular Dystrophy Association 416-488-2699

- Program: Ontario Federation for Cerebral Palsy can provide assistance up to $2,500.00 per person per year for equipment. These funds are only available to persons with cerebral palsy. Limited application period each year. Other funding sources should be approached first, as funds are limited.
  Contact:
  - Ontario Federation for Cerebral Palsy 1-877-244-9686 ext. 224

G. Program: The Ontario March of Dimes: Ontario March of Dimes administers funding for home renovations & vehicle modifications for children. The Ontario March of Dimes and the Easter Seal Society may cost share a portion of the cost of specialized equipment that A.D.P. will not fund for individuals who are 18 & 19 years of age. Ontario March of Dimes provides partial funding support for adult communication devices.

Contact:
- Ontario March of Dimes (519) 332-4702

H. Foundations that may also provide help to buy needed equipment:

- Program: President’s Choice Children’s Charity: may provide one time funding for equipment or home renovations.
Contact:
Loblaws for information at:
Phone 1-866-996-9918
E-mail pccharity@loblaw.ca
www.president'schoice.ca/ChildrensCharity

➢ Program: Jennifer Ashleigh Children’s Charity: The mandate of this foundation is to help chronically and seriously ill children and their families with special treatment needs, medical expenses, and financial assistance in times of need.

Contact:
• Jennifer Ashleigh Children’s Charity
  Jane Sleep, Executive Director (905) 852-1799
  Or write to: RR#1
  Uxbridge Ontario
  L9P 1R1.

I. Program: Service Clubs are sometimes able to help parents with specific requests for equipment for their children. The Rotary Children’s Foundation has been very helpful to parents. See sections #17, #18 and #19 for documents regarding Funding Strategies, Sample Letter and Specific Service Clubs.

Contact:
• See below (# 17, 18 and 19) for names and contact information.

7.2 Equipment Loans

A. Program: Pathways therapists may be able to lend you some equipment from the loan cupboard for assessment purposes.

Contact:
• Ask your Occupational Therapist, Physiotherapist, Speech Language Pathologist, Audiologist or Recreation Therapist for this information at 519-542-3471.

B. Program: The Community Care Access Centre is able to loan some equipment for a short time.

Contact:
• The Community Care Access Centre
  In Sarnia, call 519-337-1000.
8. Day Care Subsidy

A. Program: Lambton Shared Services: The parent of a child with special needs can apply for a “Special Needs Subsidy” to help with day care costs if their income is in the low to modest range. The day care subsidy may be for up to 3 full days or 5 part days.

Contact:
- Call Lambton Shared Services 519-344-2023 for direct access to the program.
- For Information, call Pathways:
  - Trudi Williams-Ireland, Manager of ECE, Resource & Support Services (519) 542-3471 ext. 271
  - The child’s Resource Teacher (519)542-3471
  - An available social worker (519)542-3471

B. Program: The Ontario Child Care Supplement for Working Families is a monthly payment to help low-to-middle income families with child care costs.

Contact:
- If you meet the eligibility criteria, you may receive a preprinted, personalized application from the Ministry of Finance.
- Call Ministry of Finance Information Centre 1-800-263-7965
- Website at www.trd.fin.gov.on.ca for more information

9. School Information

Contact:
- Lambton Kent District School Board (LKDSB)
  - Debbie Seager, Special Education Co-ordinator (519) 336-1500 ext. 475 (Sarnia)
  - Website: www.lkdsb.net
- St. Clair Catholic District School Board (SCCDSB)
  - Renee Zarebski, Special Education Consultant (519) 627-6762 ext.269 (Wallaceburg)
  - Website: www.st-clair.net

- Special Education Advisory Committee (SEAC)
  - This committee makes recommendations to the Board of Education with respect to any matter affecting the establishment, development, and delivery of specialized program and services for exceptional pupils.
  - To find out how to contact SEAC members, call LKDSB at 1-800-754-7125 or SCCDSB at 1-866-336-6139
10. Funding for Approved Medications

A. Program: Ontario Drug Benefit Program: To qualify, you must already receive Ontario Works, O.D.S.P. or A.C.S.D. and have the drug card to go with these supports.

Contact:
- Ontario Works intake worker 1-866-879-6750 or 332-4986
- Ontario Works caseworker 344-2057 ext. 2100.
- O.D.S.P. worker 344-2057 ext. 2999.
- A.C.S.D. intake worker 1-800-419-4919 ext. 2298.
- A.C.S.D. Special Agreements Officer 1-800-419-4919

B. Program: Trillium Drug Program: This program can help with the very high cost of approved medication for persons who cannot get other funding. The money is calculated according to the cost of the medications in relation to the family’s income.

Contact:
- Your local pharmacy has application forms.
- Trillium Drug Program at 1-800-268-1154 for information.

11. Funding for Renovations

A. Program: If you receive Ontario Works or are on Ontario Disability Support Program, they may provide funds to help with household renovations to better accommodate a disabled person. You may also qualify for “Rent Geared to Income Housing Assistance” from Accessible Housing.

Contact:
- Housing Services Department, County of Lambton Access Coordinator for Accessible Housing 519-344-2062 ext.2036.
- Ontario Works 519-344-2057 ext.2100
- Ontario Disability Support Program 519-344-2057 ext. 2999

B. Program: The Loblaws, Kids You Can Count On Us Foundation, (President’s Choice Children’s Charity) may provide a one time funding grant for equipment and home renovations.

Contact:
- Loblaws for information at: Phone 1-866-996-9918
- E-mail pccharity@loblaw.ca
- www.president’schoice.ca/ChildrensCharity
C. Program: The Ontario March of Dimes provides funding for home renovations or car modifications to make them safer or more accessible, for both children and adults with physical disabilities. You may receive up to $15,000.00.

Contact:
- Ontario March of Dimes in Sarnia (519) 332-4702

D. Program: The Easter Seal Society may provide funding up to $3,000.00 for each client per year to:
- make your home more accessible and to promote greater independence
- buy accessibility aids (such as a track system or lift) but not the labour.

There is limited funding. Apply from January 1 to September 30 each year.

Contact:
- Call the Easter Seal Society
  Financial Assistance Program Coordinator 1-800-668-6252 ext. 383.

E. Program: Neighbourlink acts as a clearing-house for Sarnia churches. They can help with minor repairs and small sums of money regardless of a person’s religion.

Contact:
- Neighbourlink 336-5465

F. Program: Service Clubs can help with individual renovation projects

Contact:
- See pg # 15 and 19 below for contact information.

G. Program: Residential Rehabilitation Assistance Program (RRAP): This program offers financial help to allow homeowners and landlords to renovate their homes to better accommodate persons with disabilities. This program supports families with lower incomes. If you are a homeowner in Sarnia, your property assessment value cannot be more than $175,000. The amount of the loan cannot exceed $16,000.00 for homeowners and up to $24,000.00 per rental unit. The homeowners must continue to own their home for up to 5 years following the renovations, depending on the size of the loan.

Contact:
- Call Canada Mortgage and Housing Corporation 1-800-704-6488 (information line)
  (a federal Crown Corporation)

12. Transportation to Medical Appointments

A. Program: If you are getting income support from O.W. or O.D.S.P., you may receive funding for transportation from the Mandatory Special Necessities program.

Contact:
- Ontario Works (519) 344-2057 ext.2100
- O.D.S.P. (519) 344-2057 ext. 2999
B. **Program:** If you are receiving less than $430.00 from ACSD monthly (the maximum), you may be able to request an increase if you think your costs have gone up a lot in the past year.

**Contact:**
- Special Agreements Officer (SAO) 1-800-419-4919

C. **Program:** Care-A-Van for local travel. Pre-registration is required. You must call 7 days ahead to book a ride. Regular bus fare. Wheelchair accessible buses available door to door.

**Contact:**
- Care-A-Van (519) 336-3789

D. **Program:** Neighbourlink will help with rides from a volunteer driver. Please call ahead to arrange. Limited to Sarnia.

**Contact:**
- Neighbourlink (519) 336-5465

E. **Program:** A Disability Travel Card is available from the Easter Seals Society or the Ontario March of Dimes for “no charge travel” by rail or by participating bus operators for an attendant to a person with a disability.

**Contact:**
- Easter Seals or March of Dimes
  Call 1-877-376-6362 or 519-432-9669
  www.easterseals.ca for an application form

F. **Program:** Canadian Red Cross Society
A mini van is available for persons who can walk on their own. Trips within Sarnia or to London, Windsor, Chatham, Forest, Petrolia. Fee for service.

**Contact:**
- Canadian Red Cross Society - Sarnia residents call 332-6380.

G. **Program:** The Easter Seal Society may help with the cost of transportation if over 100 kms. from your home for:
- an inpatient hospitalization
- some limited outpatient situations
- parking if you are using your private vehicle.

**Contact:**
- Easter Seal Society
  Financial Assistance Program (Toronto) 1-800-668-6252
H. Program: S.H.A.R.E. (Sarnia Handicapped Aiming for Rehabilitation and Equality)
Has some funds to assist with transportation when all other sources are ruled out

Contact:
- S.H.A.R.E. (Sarnia Handicapped Aiming for Rehabilitation and Equality)
P.O Box 782, Sarnia, ON N7T 7J9
(519) 344-9518

I. Program: The Shriners Service Club helps children with orthopedic and burn difficulties travel
to the Shriners Hospital in Montreal and Buffalo.

Contact:
- Mocha Shrine Centre (London) Transportation Department – (519) 672-1391

J. Program: Air Canada will offer a 50% discount on the fare for an attendant of a person
with a disability, if that person cannot travel alone.

Contact:
- Air Canada - Ask the booking clerk

13. Therapeutic recreation

A. Program: The Pathways “Special Needs Fund” is a very small pot of money to allow children
to take part in Pathways or community activities. This funding is for very unusual
circumstances in small amounts when no other help is available.

Contact:
- Your clinician may apply directly to the Pathways Director on your behalf.

B. Program: The Easter Seals Society “Recreational Choices Funding Program” is a program
that allows parents to choose a recreation program they feel best fits their child. This
can include a residential program, day camp, swimming lessons or other recreational
programs that take place in the summer. Easter Seals will fund up to $500.00 towards
the cost.

Contact:
- Easter Seals “Recreational Choices Funding Program
Contact the Easter Seals Society directly at 1-800-668-6252

C. Program: Other funding may be available for adapted leisure equipment or programs from the
Jennifer Ashleigh Foundation

Contact:
- Jennifer Ashleigh Children’s Charity
(905) 852-1799 or write to RR#1 Uxbridge Ontario, L9P 1R1.
14. Foundations

A. Program: **Loblaws: Kids You Can Count On Us Foundation:** may provide one time funding for equipment and home renovations.

**Contact:** Loblaws for information at:
Phone 1-866-996-9918
E-mail pccharity@loblaw.ca
www.president'schoice.ca/ChildrensCharity

B. Program: **Jennifer Ashleigh Foundation:** This foundation is to help chronically and seriously ill children and their families with special treatment needs, medical expenses, and financial assistance in times of need.

**Contact:**
• Jennifer Ashleigh Children’s Charity
  (905) 852-1799 or write to RR#1 Uxbridge Ontario, L9P 1R1.

15. Service Clubs

If you contact service clubs individually, they may be able to be of some help to you.

See #17 Developing a Funding Strategy and #18 Sample Cover Letter. The following are examples of service clubs in the area. See #19 for the detailed Service Club Information Sheet.

<table>
<thead>
<tr>
<th>A. Rotary Clubs</th>
<th>I. Oddfellows Club</th>
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<tbody>
<tr>
<td>B. Optimist Clubs</td>
<td>J. Knights of Columbus</td>
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<tr>
<td>C. Kinsmen and Kinette Clubs</td>
<td>K. Royal Canadian Legion</td>
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<td>D. Kiwanis Clubs</td>
<td>L. Sertoma Club</td>
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<tr>
<td>E. Lions Club</td>
<td>M. Loyal Order of Moose</td>
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<tr>
<td>F. Lioness Club</td>
<td>N. Rebekah Lodge</td>
</tr>
<tr>
<td>G. Shrine Club</td>
<td>O. Bluewater Chordsmen</td>
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<tr>
<td>H. Masonic Lodge</td>
<td>(Harmonize for Speech)</td>
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</tbody>
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16. Wish Granting Foundations

A child with a significant disability may qualify for a wish from one of the following foundations.

- A Child’s Voice Foundation, Mississauga, ON  888-837-3354
- Children’s Wish Foundation, Ajax, ON  905-427-5353
- Starlight, Starbright Children’s Foundation, Markham, ON  905-752-7872
- Sunshine Foundation, London, ON  800-461-7935
- World of Dreams Foundation, Montreal, QC  800-567-7254
- Make a Wish Foundation, London, ON  519-471-4900
- The Tara Children’s Foundation, St. Thomas, ON  www.tbhcf.com
- Golden Griddle Children’s Charities, Toronto, ON  416-609-2200
17. Developing A Funding Strategy

Pathways Health Centre for Children has written this guide to help you search for funding for equipment and other special needs for your child. We want to help in any way we can to make sure that you find the help you need in your community. The keys to success are access to information and careful planning.

In addition to your local library and at-home Internet access, Pathways Health Centre for Children offers families the use of its Resource Centre for Internet access. Pathways has other resources to meet the special needs of the families they serve. Families are free to use the Resource Centre Monday to Friday between 8:30 a.m. and 4:30 p.m., except holidays.

Follow this PLAN to look for funding:

A. Write a short description of your child

   Present this on a single page, if possible. Include:
   
   • Name and date of birth of your child
   • Complete address and phone number of the family
   • Your child’s primary disability
   • Time of onset and cause, if appropriate
   • Any secondary disabilities
   • General family background: parent’s occupation, siblings, time in the community

B. Write a description of the equipment needed

   • Write down what you need to purchase.
   • Describe how the equipment will help.
   • Give the name of the product, the vendor or store and the price range.
   • Get a picture of the equipment if possible.
   • Describe any adaptations the equipment may need
   • Obtain a couple of price quotes from different vendors, if necessary

C. Create a list of potential donors

   • Make a list of the potential sources of funding. If you plan to hold a fundraising activity, such as a bake sale, now is the time to decide what you will do and estimate what you might raise.
• Next, list other community resources you want to contact, such as local services clubs, local unions, your church, employee groups, or your school’s parent council. If possible, write down how much you think these groups would be able to give.
• If you or a family member belongs to a labour union, consider asking for financial help from the welfare fund.
• Don’t forget extended Health Care Benefits through Employment. If you receive social assistance contact your caseworker.
• Donors appreciate it when a family is able to match their gift with its contribution. For example, one family sold “angel pins” to raise money for a specialized bicycle. The donor contributed an equal amount to the amount raised by the family. Think in terms of several small fundraisers. You might be surprised by how much money you can raise.

Follow this plan to take ACTION

D. Write a cover letter

Your letter should be one page that is clear and to the point. Introduce yourself and explain why you are contacting the organization or individual, not only in terms of your need but also why you chose to contact this particular group. Include a brief description of your child and his or her needs.

If possible, attach a picture of your child and/or the equipment.

E. Additional Information

Some organizations may require additional information. Be prepared to submit the following if requested.

• A letter from your child’s doctor telling about his/her disability.
• A letter from a secondary party (social worker, physical therapist, etc.).
• Documentation confirming the income of the child’s guardian(s).
• A list of any funds that the family has secured or is seeking.

NOTE: Do not order and pay for a piece of equipment before you get the funding.

NOTE: If Government sources say, “No”, you might question the answer. Act quickly as there may be time limits for an appeal.
18. A Sample Cover Letter

Date

Anytown Rotary Club
Mr. B. Anyone, President
11199 Some Avenue
Anytown, ON N6C 4P6

Dear Mr. Anyone:

I am hoping that the Anytown Rotary Club can help my son Brian. Brian was born with Cerebral Palsy, which affects his mobility on both sides of his body. His muscles are very tight and he is able to walk only with the help of a walker. He receives treatment at Pathways Heath Centre for Children.

I have attached more detailed information about Brian and our family.

As part of Brian’s therapy at Pathways Health Center for Children, he has recently been able to borrow a specialized bicycle designed for children like him. You would not believe the remarkable change we’ve seen in his confidence as he gains some independence by being able to pedal his own bike! He is also developing very important body strength that will aid in his growth and coordination. He has been able to join his friends and family outside for recreation and therapy- a gift that has opened up a whole new world for my son!

We have certainly seen first hand the benefits of Brian owning a bicycle of his own. After his resource assessment at Pathways Health Centre for Children, we learned that the bike he needs is about $1700. None of this cost is covered by our medical insurance. So far, we have raised $200 through a neighbourhood carnival. I know that the Rotary Club can sometimes fund small grants for families facing our challenges, and I am hoping that you could help us meet the remaining cost.

Any assistance you could offer would be greatly appreciated. I have enclosed a photo of the bicycle and a letter from Brian’s physician. Please call me at work during the day or at home in the evening if I can provide any other information. I would also be able to join you at one of your Monday meetings if you would like to hear our story in person.

Thank you very much.

Suzy Someone

333 Someplace Drive
Anytown, ON N6C 4P6
Home: 555-1234
Work: 555-6789
A. ROTARY CLUBS

Rotary Club of Sarnia
P.O. Box 22014, Twin Lakes Postal Outlet
Sarnia, ON
N7S 6J4
Office: (519) 541-1066
Fax: (519) 541-1066
Email: info@rotarysarnia.com

B. OPTIMIST CLUBS - IN LAMBTON COUNTY AND NEIGHBOURING AREA

SERVICE CLUBS
POINT EDWARD (519) 344-6610
SARNIA – BLUEWATER (519) 481-0227
SARNIA - ST. CLAIR (519) 542-9161
BLUEWATER OPTIMIST CLUB (519)-542-3713
BRIGHT'S GROVE OPTIMIST CLUB (519)-862-5809
HARMONY OPTIMIST CLUB (519)-869-4118
HURON SHORES OPTIMIST CLUB (519)-899-2279
SARNIA-ST. CLAIR OPTIMIST CLUB (519)-337-1510
SARNIA-LAKESHORE OPTIMIST CLUB (519)-344-8175

C. KINSMEN CLUB - SARNIA

SERVICE CLUBS
Raises money for local charities, mostly cystic fibrosis.
656 Lakeshore Road
Sarnia, ON
N7V 2T2
Contact: Dave Johnston - (519) 542-5485

D. KIWANIS CLUB OF THE SEAWAY

SERVICE CLUBS
A major supporter for the Children's Animal Farm. Also helps in hospitals, elderly, Women's
Interval Home, Health Education and offers scholarships.
P.O. Box 116
Sarnia, ON
N7T 7H8
Contact: Gerry McPhee – (519) 542-2732

E. LIONS CLUB

SERVICE CLUBS
Goal is to serve the community and help those in need.
GLENCOE - John Slack (519) 785--1921;
SARNIA - Denis Leclerc (519) 869-8342;
SARNIA TOWNSHIP - Joyce Doucet (519) 542-9759 ;
PETROLIA - Susan Hart (519) 336-7403;
WYOMING - Michael Smith (519) 845-0479;
ARKONA – Dan Koolen (519) 828-3255
F. LIONESS CLUB
SERVICE CLUBS
Service group that raises money to help non-profit organizations.
WYOMING - Pat Maruscak, R.R. #2, Wyoming, ON N0N 1T0 (519) 845-0365

G. LAMBTON SHRINE CLUB
SERVICE CLUBS
Service club that raises money for badly burned children and orthopaedic hospitals, Shrine Circus and local hospitals. Provides parades with a band and small cars and clowns hosts various activities. Collects pop cans and tabs.
503 Michigan Ave.
Point Edward, ON
N7V 1G4
(519) 344-3282
Fax: (519) 344-4301

H. MASONIC LODGE
FRATERNITIES; SERVICE CLUBS
ARKONA - Robert Feasey (519) 247-3874
BRIDGEN - Bill Alingham (519) 847-1539;
CAMLACHIE - Collin James (519) 869-4280;
SARNIA - Al Wanner (519) 542-9670 or Paul Vail (519) 332-4429;
WYOMING - Herm Pansier (519) 845-0964

I. ODDFELLOWS CLUB
SERVICE CLUBS
Contributes to several medical and children's hospitals.
Gerry Helps (519) 899-2264

J. KNIGHTS OF COLUMBUS
SERVICE CLUBS; MENS CLUBS
Fraternal organization working to help the community through charitable work. Supports the Arthritis Society.
Our Queen of Peace, (519) 336-5786
St. Benedict's, (519) 344-3500;
St. Michael's, (519) 542-8844;
St. Thomas Aquinas, (519) 339-0462.
K. ROYAL CANADIAN LEGION

SERVICE CLUBS
Branches and contacts are:
ALVINSTON, BRANCH 249, (519) 898-2801 (hall)
BRIGDEN, BRANCH 635, (519) 864-1395
CORUNNA, (519) 862-1240
FOREST, BRANCH 176, (519) 786-5357
GRAND BEND, (519) 238-2120
OIL SPRINGS, BRANCH 535, (519) 834-2818
PETROLIA, BRANCH 216, (519) 882-1557
SARNIA, BRANCH 62, (519) 336-2841
THEDFORD, BRANCH 278, (519) 296-4939 (Legion Hall)
WATFORD, BRANCH 172, (519) 876-2351
WYOMING, (519) 845-0072 (Legion Hall).

L. SERTOMA CLUB

SERVICE CLUBS
Service club that provides financial scholarship support to organizations and people in need. Also sponsors hearing, speech organizations.
129 Kendall Street
Point Edward, ON
N7V 4G6
Contact: Ken Stewart - (519) 332-6978

M. LOYAL ORDER OF MOOSE - SARNIA LODGE #1046

FRATERNITIES; SORORITIES; SERVICE CLUBS
Fraternal organization sponsoring children and seniors. Also organizes "Coats for Kids".
874 Philip Street East
Sarnia, ON
N7T 1Z6
Office: (519) 336-7900

N. REBEKAH LODGE

SERVICE CLUBS
Fundraising for various charities and projects. BRIGDEN – Mary Dagg (519) 542-2876;
FOREST - Pat Frayne, (519) 786-5127; OIL SPRINGS - Jo-Anne Randall, (519) 834-2186;

O. BLUEWATER CHORDSMEN; HARMONIZE FOR SPEECH

Men's charitable non-profit barbershop chorus which supports local groups; may support funding for communication devices.
990 Ellwood Avenue
Sarnia, ON
N7V 3G1
Contact: Doug Doull - (519) 336-2027